



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, PATNA

(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Website: <http://www.aiimspatna.org>

RECRUITMENT NOTICE

Dated : 30.10.2021

Online applications are invited for the following Non-faculty posts on **DIRECT RECRUITMENT BASIS** of All India Institute of Medical Sciences, Patna (Bihar). The posts are advertised as per the advertisement numbers mentioned in the relevant column:

Sl. No.	Advertisement No.	Name of Posts, Group & Pay Level	Age Limit	Essential Qualification	No. of Posts
1	F-80777/Store Keeper/2021, dated-30.10.2021	Storekeeper Group- 'B' Level- 6 in Pay Matrix (Rs. 35400- 112400)	Between 18 to 30 years (Relaxable upto 40 years in the case of regular employee of AIIMS)	Essential: I. Qualifications for Store Keeping in General (A) Essential Master's Degree in Economics/Commerce/ Statistics Desirable: Experience in handling stores and keeping accounts in a store or a concern of repute in public or private sector OR Essential (B) (i) Bachelor's degree in Economics/ Commerce/Statistics. (ii) Post-graduate Degree/Diploma in Material Management of a recognised University/Institution or equivalent. Desirable: Experience in handling Stores and Keeping accounts in a store preferably medical, or a concern of repute in public or private sector. OR (C) (i) Degree of a recognised University or equivalent (ii) Post-graduate degree/ Diploma in Material Management of a recognised University/Institution OR (iii) Three years' experience handling, preferably medical stores in Govt. Public or Private Sector	Total -10 UR-06 OBC-02 EWS-01 SC-01 [Including PwBD-1 Cat-(a)]
2	F-80777/ AAO/2021, dated-30.10.2021	Assistant Administrative Officer Group- 'B' Level-7 in Pay Matrix (Rs. 44900-142400)	Upto 40 years	Essential: 1. Degree of a recognized University or its equivalent. 2. 5 years of experience as Office Superintendent or in equivalent post, and working knowledge of Government of India rules and regulations. Desirable: Post Graduate Diploma in Personnel/ Management/ Labour Laws/ Administrative Laws	Total -1 UR-1
3	F-80777/JE (Civil)/2021, dated-30.10.2021	Junior Engineer (Civil) Group- 'B' Level-6 in Pay Matrix (Rs. 35400-112400)	Between 18-30 years (Relaxable upto 40 yrs. for regular employees of AIIMS)	Essential: Three years Diploma in Civil Engineering from a recognised Polytechnic/Institute. Desirable: Experience in Civil Engineering work.	Total- 4 UR-03 OBC-01
4	F-80777/JE (AC&R)/2021, dated-30.10.2021	Junior Engineer (AC & R) Group- 'B' Level-6 in Pay Matrix (Rs. 35400-112400)	Between 18-30 years (Relaxable upto 40 yrs. for regular employees of AIIMS)	Essential: Three years Diploma in Mechanical Engineering plus a specialized course in Refrigeration and Air-conditioning from a recognised Polytechnic/Institute. Desirable: Experience in air-conditioning and refrigeration work.	Total- 4 UR-03 OBC-01
5	F-80777/Legal Assistant/2021, dated-30.10.2021	Legal Assistant Group- 'B' Level- 7 in Pay Matrix (Rs. 44900-142400)	Between 30-40 years of age	Essential: Graduate with experience of minimum period of three years assisting a qualified legal practitioner/firm or as Legal Assistant in Legal Department of a Govt. Organisation.	1 UR-01
6	F-80777/ Nursing Officer/ 2021, dated-30.10.2021	Nursing Officer Group- 'B' Level 07 in the Pay Matrix (Rs. 44900-142400)	Between 18-30 years	Educational Qualifications: I. (i) B.Sc. (Hons.) Nursing/B.Sc Nursing from an Indian Nursing Council recognized Institute or University; Or, B.Sc. (Post-certificate)/Post Basic B. Sc. Nursing from an Indian Nursing Council recognized Institute or University; (ii) Registered as Nurse & Midwife with State/Indian Nursing Council OR II. (i) Diploma in General Nursing Midwifery from an Indian Nursing Council recognized Institute or University; (ii) Registered as Nurses & Midwife in State/Indian Nursing Council (iii) Two years' experience in minimum 50 bedded Hospital after acquiring the educational qualification mentioned above.	Total-200 (Female-160, Male-40) UR- 81 EWS-20 OBC- 54 SC- 30 ST-15 [including PwBD: 8 Cat (a)- 2 Cat (b)- 2 Cat (c)- 2 Cat (d)- 2]
7	F-80777/Medico Social Worker/ 2021, dated-30.10.2021	Medico Social Worker Group- 'B' Level- 7 in Pay Matrix (Rs. 44900-142400)	Between 18-35 Years (Upper age relaxable for Government servant including regular AIIMS Staff up to 40 years in accordance with the instructions or orders issued by the Central Govt.)	Essential: (i) M.A. (Social Work)/MSW, with specialization in Medical Social Work, from a recognized University/ Institution (ii) 5 years' Experience in a government or private sector hospital of minimum 500 beds in line with welfare or Health Agency, preferably dealing with Medical/Public Health Service. Desirable: Ability to use computers- Hands on experience in office applications, spread sheets and presentations.	03 UR- 03
8	F-80777/ Sanitary Inspector Gr-II/ 2021, dated-30.10.2021	Sanitary Inspector Gr. II Group- 'C' Level- 5 in Pay Matrix (Rs. 29200-92300)	Between 18 and 30 Years (Relaxable upto 40 years in the case of regular employees of AIIMS)	Essential: 1. Matriculation or equivalent from a recognized board. 2. Certificate of Sanitary Inspector Course. 3. Not less than 4 years of experience in the line, preferably in Hospital of repute.	Total- 8 UR-05 OBC-02 SC-01 ST-01 [Including PwBD-1 Cat-(b)]

Sl. No.	Advertisement No.	Name of Posts, Group & Pay Level	Age Limit	Essential Qualification	No. of Posts
9	F-80777/ Stenographer/ 2021, dated- 30.10.2021	Stenographer Group- 'C' Level- 4 in Pay Matrix (Rs. 25500- 81100)	Between 18 and 27 Years of age (relaxable up to 40 years of age for regular AIIMS employees	Essential: (i) 12 th Class pass or equivalent qualification from a recognized Board or University Or, (ii) Matriculation or equivalent qualification from a recognized board or university with 5 years' service (regular or ad-hoc) as Stenographer in Govt. Organization/ Institution. (iii) Skill Test Norms Dictation: 10 Minutes @ 80 w.p.m. Transcription- 50 mts. (English) & 65 mts. (Hindi) [Only on Computer].	Total- 16 UR- 4 OBC-7 (including 5 Backlog) SC-4 (including 3 Backlog) EWS-1 [Including ExS-1]
10	F-80777/ JAA/2021, dated- 30.10.2021	Junior Administrative Assistant Group- 'C' Level- 2 in Pay Matrix (Rs. 19900- 63200)	Between 18 and 27 Years of age (relaxable up to 40 years of age for the regular Institute employees)	Essential: (i) 12 th Class or equivalent qualification from a recognized Board or University. Or, Matriculation or equivalent qualification from a recognized board or university with 5 years' service (regular or ad-hoc) as Lower Division Clerk in Govt. Organization/Institution (ii) Skill Test Norms on computer: A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi only on Computer. (35 w.p.m. and 30 w.p.m. corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word.)	Total- 18 UR- 08 OBC-04 EWS-03 SC-03 [Including PwBD-1 Cat-(a) and ExS-1]
11	F-80777/SKC /2021, dated- 30.10.2021	Storekeeper- cum-Clerk Group- 'C' Level- 2 in Pay Matrix (Rs. 19900- 63200)	Upto 30 Years	Essential: Graduate from a recognized University with one year experience in handling stores. Desirable: Post-graduate Degree/Diploma in Materials Management from a recognized Institution.	Total- 25 UR- 12 OBC-10 SC-03 [Including PwBD-1 Cat-(c) and ExS-2]
12	F-80777/Junior Warden/2021, dated- 30.10.2021	Junior Warden Group- 'C' Level- 2 in Pay Matrix (Rs. 19900- 63200)	Between 18 and 30 years of age (Relaxable for the regular employees of AIIMS upto 40 years)	Essential: (i) Matriculation from a recognised Board/ University (ii) Experience in Store Keeping/Public Relations or Estate Management for not less than 1 year. OR, A certificate or formal training in Store Keeping/ Materials Management/Public Relations/House Keeping.	Total- 06 (Female - 03, Male - 03) UR- 05 OBC-01

Note:- I. Filling of online application form will be started from 1st November 2021 to 30th day of publication of advertisement in Employment News/RojgarSamachar. II. **Application Fees per post:** UR/OBC :Rs. 1500/- , SC/ST/Women/EWS: Rs. 1200/-, PwBD Candidates: Exempted III. Fees shall be paid through online payment portal. Fees once remitted will not be refunded in any case. For details of advertisement, please visit institute website www.aiimspatna.org. IV. All further addendum, corrigendum and update if any, will be available only at Institute website www.aiimspatna.org. V. Category Parameters for PwBD Candidates : Cat (a) - Blindness & Low Vision, Cat (b) - Deaf and Hard Hearing, Cat (c) - Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy, Cat (d)- Autism, intellectual disability, specific learning disability and mental illness, multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.