



ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA
अखिल भारतीय आयुर्विज्ञान संस्थान पटना
(An Autonomous Institute under Ministry of Health & Family Welfare Government of India)

Advt. No. AIIMS/Pat/Deputation/2018/1

Dated: 30.10.2018

VACANCY NOTICE

Applications are invited in prescribed Proforma from eligible officers/officials of Central/ State/U.T. Government / Universities/Statutory/Autonomous Bodies/Public Sector Undertaking/ Research and Development Organizations /Police Departments of the Central /State/U.T./Armed Forces including Para Military Forces for filling up the following Group 'A' & 'B' posts on **Deputation Basis** at All India Institute of Medical Sciences, Patna.

SI. No.	Name of Post	Pay Band & Grade Pay	Qualifications	No. of Posts
01	Sr. Administrative Officer Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 6,600 (Pre-revised) corresponding to Level-11 (₹. 67700-208700) of 7th CPC	Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, OR (ii) With 5 years regular service in the grade pay of Rs. 5400/- in the relevant field. Note:- The Departmental Administrative Officer with 5 years regular service in the grade pay of 5400/- will also be considered along with outsiders (deputationists). In case the Departmental Officer is selected for appointment to the post, it will be treated as having been filled by promotion.	1
02	Medical Superintendent Group : 'A'	PB-4 (₹.37400-67000) with GP of ₹. 10,000+NPA (Pre-revised) corresponding to Level-14+NPA (₹. 144200-218200) of 7th CPC	1. A medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13(3) of the Act. 2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto Or M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India. Experience Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.	1
03	Registrar Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹ 7,600 (Pre-revised) corresponding to Level-12 (₹. 78800-209200) of 7th CPC	(i) A graduate of a recognized University (ii) Seven years 'experience of administration in a supervisory capacity of as a teacher in a University/teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc. Desirable A postgraduate degree.	1

04	Assistant Controller of Examination Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 6,600 (Pre-revised) corresponding to Level-11 (₹. 67700-208700) of 7th CPC	Officers under the Central /State/ U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, or at least 5 years of regular service in the post in the PB3, with Grade Pay of Rs. 5400 or higher.	1
05	Hospital Architect Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 6,600 (Pre-revised) corresponding to Level-11 (₹. 67700-208700) of 7th CPC	Architects or Officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from the CPWD, similar officers from other Central Government Departments or Central Autonomous/ Statutory Bodies or Public Sector Undertaking may be considered.	1
06	Superintending Engineer Group : 'A'	PB-4 (₹.37400-67000) with GP of ₹ 8,700 (Pre-revised) corresponding to Level-13 (₹. 123100-215900) of 7th CPC	Employees of the Central/State/Union Territory Governments/Universities/Central Statutory/ Autonomous Bodies/Public Sector Undertakings/ Research & Development organizations holding analogous post. Or Executive Engineer with 5 years of regular service in the grade pay of Rs. 7600. Or Executive Engineer with 10 years of regular service in the grade pay of Rs. 6600.	1
07	Principal Private Secretary (S) Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 6,600 (Pre-revised) corresponding to Level-11 (₹. 67700-208700) of 7th CPC	Officers of the Central /State Government or Central/State Statutory /Autonomous Bodies Holding analogous posts OR With at least 7 years of regular service in the post with Grade Pay of Rs. 4600 or higher.	1
08	Deputy Chief Security Officer Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 6,600 (Pre-revised) corresponding to Level-11 (₹. 67700-208700) of 7th CPC	Officers of the Police Departments of the Central /State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 5 years regular service in the post in PB3 (15600-39100), with Grade Pay of Rs. 5400 or above, preferably having experience connected with security, handling agitations strikes of employees.	1
09	Security Officer Group : 'A'	PB-3 (₹. 15600-39100) with GP of ₹. 5,400 (Pre-revised) corresponding to Level-10 (₹. 56100-177500) of 7th CPC	Officers of the Police Departments of the Central /State/UT Governments or Officers of Armed Forces including Para Military Forces, holding analogous posts with 2/3 years regular service in a post in PB-2 GP 4800/GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees.	1

10	Technical Officer (Technical Supervisor) Group : 'B'	PB-2 (₹. 9300-34800) with GP of ₹. 4,600 (Pre-revised) corresponding to Level-7 (₹. 44900-142400) of 7th CPC	Officers under the Central/State/U.T. Government/Universities/Statutory, Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis Or, With 5 years regular service in the grade pay of Rs. 4200/- in the relevant field.	2
11	Technical Assistant/Technician Group : 'B'	PB-2 (₹. 9300-34800) with GP of ₹. 4,200 (Pre-revised) corresponding to Level-6 (₹. 35400-112400) of 7th CPC	Officers under the Central/State/U.T. Government/Universities/Statutory, Autonomous Bodies or Research and Development Organizations (ii) Holding analogous posts on regular basis Or, (iii) With 10 years regular service in the grade pay of Rs. 2400/- in the relevant field.	16
12	Assistant Security Officer Group : 'B'	PB-2 (₹. 9300-34800) with GP of ₹. 4,200 (Pre-revised) corresponding to Level-6 (₹. 35400-112400) of 7th CPC	Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 6/10 years regular service in the grade pay of Rs. 2800/- or 2400/- respectively.	1
13	Personal Assistant Group : 'B'	PB-2 (₹. 9300-34800) with GP of ₹. 4,200 (Pre-revised) corresponding to Level-6 (₹. 35400-112400) of 7th CPC	Officers under the Central/State/UT Governments/Universities/Statutory, Autonomous Bodies Research and Development Organizations (i) Holding analogous posts on regular basis, or (ii) With 10 years regular service in the grade pay of Rs. 2400/-	6

- The last date for receipt of application from the eligible candidate is the 45th day from the date of publication of the advertisement in the Employment News i.e. 31st December 2018 upto 5:00 P.M..
- Detailed advertisement and application format have been uploaded on the AIIMS, Patna website www.aiimspatna.org. Application format can be downloaded from the website. Duly filled-in application along with attested copies of all relevant certificates are to be sent to “**Administrative Officer, All India Institute of Medical Sciences, Phulwarisharif, Patna, Bihar– 801507**” superscribing the envelope “Application for the post of AIIMS Patna by Speed Post/Registered Post only.
- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department shall ordinarily not exceed three years. The deputation period would be initially for three years and further extension beyond three years upto maximum seven years may be considered in administrative exigencies as per prevailing rules/instructions of Government of India.
- Upper age limit: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
- The posts carry usual allowances as admissible to Central Government employees of similar status and other allowances sanctioned in AIIMS, Patna.
- The qualification/eligibility prescribed is minimum requirement and the some does not automatically make candidate eligible for selection. Based on bio-data, the candidates will be shortlisted and only shortlisted candidates will be called for interview. Application of eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned at the address given above within 45 days of publication of this advertisement in the employment News along with (a) attested copies of the up-to-date APARs for last five (05) years; (b) Vigilance

Clearance Certificate clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, (d) Integrity Certificate and (e) NOC. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel will not be considered for interview.

Clarification & Enquiries:-

Mail to: admin@aiimspatna.org

Contact No: - +91-612-2451044 (Only for Application Form Related Query)

**Administrative Officer
AIIMS, Patna**

APPLICATION PROFORMA

1. Post applied for :

2. Name & Correspondence Address (In block letters):

3. E-mail ID, Mobile No:

4. Date of Birth :

5. Date of Retirement :

6. Educational Qualifications:

7. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Eligibility Service, Qualification, experience required for the post	Eligibility Service, Qualification/experience possessed by the officer.

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

9. Details of employment, in the chronological order. Enclose a separate sheet duly authenticated by your signatures, if the space below is insufficient.

Office/Institution	Post held	From	To	Scale of Pay	Nature of Duties

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent.

11. In case the present employment is held on deputation/contract basis, please state:

(a) The date of initial appointment:

(b) Period of appointment on deputation/contract.

(c) Name of the present office/organisation to which you belong.

12. Additional details about present employment. Please state whether working under, (indicate the name of your employer against the relevant column).

- (a) Central Government (b) State Government
(c) Autonomous body (d) Govt. Undertaking
(e) University (f) Others

13. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Details of emoluments per month, now drawn (Level and pay structure in Pay Matrix as per 7th CPC etc.)

15. Additional information, if any which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience).

(Note: Enclose a separate sheet, if the space is insufficient).

16. Whether belong to SC/ST/OBC category:

17. Position regarding award of penalty during last 10 years, if any

18	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
19. If selected, specify the minimum required joining time			

Declaration

I have carefully gone through the vacancy circular/advertisement and I am well aware that the bio-data duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. I hereby declare that the information given by me in this application is true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the applicant)

Certificate by the Employer /Cadre Controlling Authority

The information/details provided in the above application by the application are true and correct as per the facts available on records. He /She possesses educational qualification and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:-

- (i) There is no disciplinary or criminal case either pending or contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 05 years duly attested are enclosed herewith.
- (iv) No major/minor penalties imposed on him/her, if any is enclosed (as the case may be).

Countersigned
(Employer/Cadre Controlling Authority with Seal)